

CAPLE Portuguese Language Exams

Instructions for the Enrollment

To enroll, follow these steps:

1. Enter the CAPLE website (<http://caple.lettras.ulisboa.pt/>).
2. Press on "EXAMES" and select the exam you're interested in.
3. Read the instructions and press on "[Inscrever-se no exame](#)".
4. Select the exam and the country you wish and press on "CONTINUAR".

LAPE Athens organizes: CIPLE (A2), DEPLE (B1), DIPLE (B2), DAPLE (C1) and DUPLE (C2).

5. Select the LAPE and the exam period you wish and press on "CONTINUAR".
6. Fill in your personal data.

Fill in **ALL** fields and **confirm the accuracy of the data**. Refer to the [Notes on how to fill in the data](#).

7. Read and declare you agree with the [Regulations for taking the exam](#), as well as the required declarations.
8. At the end, press on "CONTINUAR" and you'll go to the page of [payment](#).

Warning: the payment of the exam fees must be made immediately after the enrollment.

Notes on how to fill in the data

- Under candidate name, write your name in **Latin characters** as is on your **id document**, first inserting the first name(s) and then the surname(s). Ex.: Vasilis Papadopoulos, NOT Papadopoulos Vasilis.
- Under phone, insert the mobile number so as to facilitate the contact LAPE/candidate.

Payment

- Refer to each exam's page for information on its fees: [CIPLE](#), [DEPLE](#), [DIPLE](#), [DAPLE](#), [DUPLE](#).
- Pay with credit/debit card (Visa or Mastercard). Make sure the card has the needed authorizations for international online payments.
- The payment with credit/debit card must be done **at the moment of the enrollment**. Otherwise, the enrollment **will be blocked**. Therefore, please **do not start the enrollment without being sure that you have all that you need to finish it**.
- In case of need, contact LAPE Athens: examesatenas@gmail.com.

Calendar of the exams

- LAPE Athens organizes the exam periods of May and November. Refer to the program [here](#).
- If candidates can't take the exams due to reasons beyond their control, they can request that the enrollment is transferred to the next exam period, **at the same LAPE and for the same exam. CAPLE doesn't allow refunds of the exam fees.** Please refer to <https://ciple.lettras.ulisboa.pt/pagina/3/normas>, 7 (iv).

Certificate of Attendance of the Exams

- To get a certificate of attendance of the exams, request it by email to examesatenas@gmail.com until one week before the exams. The certificate will be given on the day of the exam.

Any doubts? Contact the coordinator of LAPE Athens:

Vitor Vicente - examesatenas@gmail.com